Club Name: 4-H Butler County Sharpshooters

4-H Website to Register: V2.4honline.com

To Create an account click on: <u>Do Not Have Account?</u> and follow steps entering information as requested.

Step 1: Select State

Then Ohio 4-H Youth Development

Step 2: Select County

Step 3: Email

Confirm Email Family Name

Mobile Phone Number

Password

Confirm Password

Click: Create Account

Each member has to be added to the family account.

To add members click on 3 lines in the upper left hand corner to get the drop down box.

Click on Member List then



Click on

Which program would you like to join? 4-H

Profile (add members information in required fields)

About You (fill out required fields)

Select Participation- I want to join 4-H as a New or Returning 4-H Youth Member

Select Club: Butler County SharpShooters

From the Member Page in the right hand column click on Enroll Now next to the members name.

Programs

<u>4-H</u>

Enroll Now

Follow instructions and fill in fields with required information.

First you will select Members grade and then confirm you want to enroll. The County (Butler) should be pre populated. If not select County and then the Club- <u>Butler County Sharpshooters</u>

If you are in more than one 4-H club click Click Next, then

Select Units

to add another club.

Select Projects

Project #'s for Butler County Sharpshooters

630 Safe Use of Guns

750 Rifle

751 Archery

752 Shotgun

753 Pistol

754 Hunting and Wildlife

755 Muzzleloader

756 Living History

757 Crossbow

(select ALL the ones your child is interested in. You can edit to remove any later on but after a certain date you can no longer add. So it is best to add any they are interested in at the beginning.)

After selecting a project #'s it will ask <u>Years In Project.</u> (1st, 2nd, 3rd, etc)

Add

Once you click a pop up box will appear. It is a Project Consent.

Read and sign (If you decline the child can not participate).

Member Name (Childs name) goes on the top line.

Parent/Guardian Name goes on the bottom line.

Click Accept

This consent form will pop up for each project/discipline you add.

When you have added all the projects click next.

Questions- Click the blue Show Questions button and fill in required information.

Gender

Grade

Demographics

Emergency Contact(s)

Parent/Guardian(s)

School

Military

Other

*not required information

T-shirt size

Files

Click Next

Consents- Click on Show Consents
Read and sign each consent
Member Name (child) on first line
Parent/Guardian Name on second line

Click Next

Review Member's Enrollment Information including units (Club name(s) and projects) Click Submit

Once enrollment is complete this will show next to Member Information.

<u>4-H</u>
Youth Member - Awaiting Review
Enrollment Submitted

<u>4-H</u>

Youth Member - Incomplete Continue Enrollment

If the enrollment is NOT complete this will show.